



ALASKA HIGH SCHOOL HALL OF FAME

NOMINATION INSTRUCTIONS

WHAT TO INCLUDE

All *required* information requested on the nomination form must be provided. The nomination form must be accompanied by supporting materials that substantiate the nominee's accomplishments or contributions. These include:

- Press clippings and other materials that verify statistics (i.e. win-loss records, etc.). (If Available)
- Two (2) Letters of Recommendation which specifically address Hall of Fame nominee. (Required)
- Small, (original) portrait-type photograph of nominees for news release and Hall of Fame display. (Required)

For cases in which supporting materials are difficult to obtain, additional letters of recommendation may be substituted.

You may download an electronic application found on the Alaska School Activities Association website - www.asaa.org.

If you have questions about the Hall of Fame nomination process, contact Gary Matthews at ASAA, (907) 563-3723 or email: garym@asaa.org

WHERE /WHEN TO SEND THE NOMINATION PACKET

The completed form, along with supporting materials, must reach the Alaska School Activities Association office by **December 15** in order for the candidate to be considered for the following year's class. Send the completed nomination form and supporting materials to:

**Alaska High School Hall of Fame
Attention: Nominations
4048 Laurel Street, Ste 203
Anchorage, AK 99508**